## NEEDHAM PUBLIC SCHOOLS 1330 HIGHLAND AVENUE, NEEDHAM MA 02492 TEL. 781.455.0400 FAX 781.455.0426 WWW.NEEDHAM.K12. MA.US

Daniel Gutekanst, Ed. D. Superintendent of Schools Mary Lammi Assistant Superintendent of Student Support Services

## Grade 1 – 12 SCHOOL REGISTRATION CHECKLIST

Student Name: DOB:

Address:

Complete the on-line registration form

Provide copies of the applicable forms to the District Registrar

Penny Belezos, District Enrollment 1330 Highland Ave. Needham, MA 02492 781.455.0400 x11213 penny belezos@needham.k12.ma.us

Copy of birth certificate, or passport

Proof of residency – current tax bill (Water or Real Estate) or lease with utility bill

Copy of last physical with immunizations

Health History Form

Home Language Survey

Last report card, or other proof of grade level placement (not needed for K or 1<sup>st</sup> Grade)

Release Student Records Form

## The following if applicable:

MCAS (Massachusetts Comprehensive Assessment System) scores

Custody papers

Copy of IEP or Section 504 Plan. \_\_\_\_\_ Music Choice (Grade 6 only)